



Board of Directors

Meeting Minutes

April 11th, 2024

Board of Directors Members Present in Person:

- **Barry Buchanan**, County Council; Whatcom County (Board Chair)
- **Cammy Hart-Anderson**, Human Services, Designated Alternate for Dave Somers, County Executive; Snohomish County
- **Sam Low**, County Council; Snohomish County
- **Jill Johnson**, Commissioner; Island County
- **George Kosovich**, Public Health, Designated Alternate for Peter Browning, Commissioner; Skagit County

Members Present via MS Teams:

- **Nicole Gorle**, Legislative Analyst, Designated Alternate for Nate Nehring, County Council; Snohomish County
- **Jami Mitchell**, Human Services Manager, Designated Alternate for Cindy Wolf, County Council; San Juan County
- **Cynthia Foley**, Sr. Legislative Analyst, Designated Alternate for Strom Peterson, County Council; Snohomish County
- **Kara Allen**, Advisory Board Chair
- **Perry Mowery**, Behavioral Health Supervisor, Designated Alternate to Satpal Sidhu, County Executive; Whatcom County
- **Cindy Wolf**, Council Member; San Juan County
- **Malora Christensen**, Response System Division Manager, additional Designated Alternate to Satpal Sidhu, County Executive; Whatcom County

North Sound Behavioral Health Administrative Services Organization (North Sound BH-ASO) Staff Present:

- **JanRose Ottaway-Martin**, Executive Director
- **Margaret Rojas**, Assistant Executive Director

- **Darrell Heiner**, Senior Accountant
- **Michael McAuley**, Clinical Director
- **Maria** Arreola, Sr. Administrative Assistant
- **Joanie Wenzl**, Administrative Manager, Clerk of the Board

Guests Present:

Lori Fleming

Call to Order and Introductions – Chair

The Chair called the Board of Directors Meeting to order and initiated introductions.

Tribal Acknowledgement – Chair

[Tribal Behavioral Health | North Sound BH-ASO \(insbhaso.org\)](https://www.insbhaso.org)

The Chair read the Tribal Acknowledgement.

Revisions to the Agenda – Chair

No revisions to the agenda were requested.

Approval of the March 14th, 2024, Minutes, Motion #24-13 – Chair.... Attachment

It was noted that Jami Mitchell is now an alternate for Council Member Cindy Wolf, no longer Jane Fuller. The Clerk of the Board will amend the March Minutes.

Cammy Hart-Anderson moved the motion that the March 14th, 2024, amended minutes be approved.

Jill Johnson seconded the motion, all in favor of approving the March Minutes with the requested revision, motion #24-13 carried.

Comments & Announcements from the Chair – Chair

The Chair noted that he is looking forward to the Board of Directors Retreat that is taking place in June.

Reports from Members – Chair

The Board members gave an update on the behavioral health happenings in their respective counties.

Comments from the Public – Chair

Lori Fleming was in attendance and gave a brief overview of her role with the Snohomish County Rural Behavioral Health Consortium and the related grant.

Report from the Advisory Board

Kara Allen, Advisory Board Chair

The Advisory Board Chair gave the Report from the Advisory Board's April 2nd meeting. There were no questions.

Report from the Finance Officer

Margaret Rojas, Assistant Director

Margaret Rojas gave the Report from the Finance Officer and answered questions.

Report from the Governance Operations Committee – Chair

The Chair made the comments below:

- It was decided that there would be no July Board Meeting as the board will be taking a summer break. The Clerk of the Board will send out a cancelation.
- The Retreat Agenda will be discussed during the May Meeting.
- Kara Allen and Chris Garden will be invited to the Retreat (Advisory Board Chair and Vice Chair).
- The ASO's Compensation Study is upcoming. It was decided that benefits information need not to be included.

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda - Chair

Motion #24-14

To review and approve the North Sound Behavioral Health Administrative Services Organization claims paid from March 1st, 2024, through March 31st, 2024 in the amount of \$4,293,917.03.

Payroll for the month of March in the amount of \$196,835.30 and associated employer benefits in the amount of \$98,161.63.

Sam Low moved the motion for approval, Cammy Hart-Anderson seconded, none opposed, all in favor, motion #24-14 carried.

Action Items – Margaret Rojas, Assistant Director

For Board Approval

Health Care Authority (HCA)

HCA is renewing their expansion contract for Housing and Recovery through Peer Services (HARPS) for an annual amount of \$109,996. This funding is specifically for a Substance Use Disorder Peer on the HARPS team.

Motion #24-15

- To approve HCA-NS BH-ASO-K6751 Amendment 1 for the purpose of extending the contract for one year with funding in the amount of \$109,996. The term of the contract is March 15, 2023, through March 14, 2025.

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, no discussion, none opposed, no abstentions, all in favor, motion #24-15 carried.

Lifeline Connections

This is the downstream contract for the SUD Peer on the Lifeline Connections HARPS team. The funding of \$109,996 pays for the full-time SUD Peer on the Lifeline HARPS team.

Motion #24-16

- To approve NS BH-ASO-Lifeline Connections- FBG-23 Amendment 2 for the purpose of providing \$109,996 in HARPS Extension funds. The contract term is January 1, 2023, through December 31, 2024, with an automatic one-year renewal on January 1, 2025, based on continued compliance with the terms of the contract.

Jill Johnson moved the motion for approval, Barry Buchanan seconded, discussion followed, none opposed, no abstentions, all in favor, motion #24-16 carried.

Jail Transition Services

Proviso reserve funds are being allocated to jail transition programs for one-time expenditures. Total funds available: \$183,768 of Jail Transition and \$66,628 will be allocated from General Funds-State reserves.

- Island County \$21,000
- Skagit County \$127,500
- Whatcom County \$101,896

Motion #24-17

- NS BH-ASO-Island County-ICN-23 Amendment 4 to provide additional funds for jail transition services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Skagit County-Interlocal-23 Amendment 3 to provide additional funds for jail transition services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.
- NS BH-ASO-Whatcom County-ICN-23 Amendment 3 to provide additional funding for jail transition services under this contract. The contract term is January 1, 2023, through December 30, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Cammy Hart-Anderson moved the motion for approval, Sam Low seconded, no discussion, none opposed, no abstentions, all in favor, motion #24-17 carried.

Dedicated Cannabis Account

Proviso reserve funds are being allocated to Snohomish County Human Services. Total funds available: \$287,275 in Dedicate Cannabis Account and \$32,725 will be allocated in General Fund-State reserves.

- Snohomish County \$320,000

Motion #24-18

- NS BH-ASO-Snohomish County-ICCN-23 Amendment 4 to provide the funding Dedicated Cannabis Account services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Discussion took place regarding this motion. Jill Johnson moved the motion for approval, Barry Buchanan seconded, none opposed, all in favor, motion #24-18 carried.

Opioid Outreach

Community Action of Skagit County provides opioid outreach in Skagit County and will receive an increase of \$66,086 annually. The funding will add an additional outreach specialist to the team. The funding is ARPA Substance Abuse Block Grant funds, sustainability of the position will be evaluated during the next 12-months.

Motion #24-19

- NS BH-ASO-CASC-ICN-23 Amendment 3 to provide additional funding for Opioid Outreach services under this contract. The contract term is January 1, 2023, through December 31, 2025, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Jill Johnson moved the motion for approval, George Kosovich seconded, none opposed, no abstentions, all in favor, motion #24-19 carried.

Consejo Counseling and Referral Service

Consejo requested one-time funds for BIPOC recruitment costs in the amount of \$50,000 and support for an annual youth behavioral health and leadership conference, taking place later this spring. Skagit County Public Health is providing additional support. The amount for conference support is \$5,000. The fund allocation is from General Fund-State reserves.

Motion #24-20

- NS BH-ASO-Consejo-ICN-21-23 Amendment 2 to provide funding for recruitment and a regional youth conference under this contract. The contract term is January 1, 2023, through December 31, 2023, with an automatic one-year renewal on January 1, 2024, based on continued compliance with the terms of the contract.

Jill Johnson moved the motion for approval, Cammy Hart-Anderson seconded, discussion followed, none opposed, no abstentions, all in favor, motion #24-20 carried.

Report from the Executive Director

JanRose Ottaway Martin, Executive Director

JanRose gave the Report from the Executive Director and spoke to the following topics:

- Weekly Crisis Metrics Report
- Senate Bill 6251 (and preliminary planning for stakeholder groups)
- Preliminary Planning for Endorsed Mobile Rapid Response Crisis Team (MRRCT) Community Based Crisis Teams (CBCT)
- Youth Navigator Team
- Update on Managed Care Organizations Negotiations

Adjourn 2:54 p.m.

Next Meeting: May 9th, 2024

Respectfully Submitted,

Joanie Wenzl
Clerk of the Board